<u>Application Information</u>

The Embassy of Ireland seeks to recruit a Programme Manager. The successful candidate will:
- Provide technical and administrative support to the Embassy's ongoing compliance with its Grant Management System.
- Manage a portfolio of grants, supporting the Embassy's objectives in the areas of politics and security.
- Strengthen the Embassy's knowledge and represent the Embassy externally, to advance Ireland's priorities, as outlined in the Embassy's five year strategy with a particular focus on politics, security, human rights and disability.

If interested, please provide an up-to-date CV, along with a letter of introduction outlining your interest and suitability for the post, to Nokwazi Nhleko: Nokwazi.Nhleko@dfa.ie

Applications should be submitted no later than close of business 24th July 2018.

By submitting information electronically, parties accept that data may not be fully secure. Any personal information submitted to us will only be used for its intended purposes and will be destroyed when no longer needed. Any other processing or disclosure of personal data is not allowed other than in the exceptional circumstances provided for under the Data Protection Acts.