



Ambasáid na hÉireann | Vítneam
Embassy of Ireland | Vietnam
Đại sứ quán Ireland | Việt Nam

CONCEPT NOTE

Fund for Ireland Vietnam Alumni and Academics (FIVAA)

Applicants for funding under the FIVAA are requested to prepare a concept note to introduce the objectives, expected results and intended approach of the proposed project. The Embassy will assess the concept note based on its alignment with [Ireland's Strategy in Vietnam](#), the added value of the proposed work, the capacity of the individual/team to achieve results and the proposed budget and timeframe.

The concept note will serve as a basis for assessment and possible further discussion with the Embassy, and should answer the following questions:

1. Title of Project

2. Applicants:

- Lead Alumni/Academics name, year of graduation in Ireland/year of project under Vietnam Ireland Bilateral Education Exchange (VIBE) and contact details
- Member(s) Alumni/Academics name

3. What does the project aim to accomplish?

- What are the main objectives, anticipated outcomes and results?

4. How will the objectives be achieved?

- Description of proposed approach
- Project duration and tentative time-table for execution (starting in second quarter of 2021)
- How will resources, human resources, networks, knowledge be mobilized?
- Are there other stakeholders that the project will engage to achieve the objective?
- Highlight any innovation the project is introducing?

5. Sustainability

- Briefly describe the plan to sustain/expand/utilize the project outcome, beyond the period of the Embassy's funding

6. What is the preliminary budget (€)?

Project budget	
<i>Fund requested from Embassy of Ireland</i>	
<i>Funding from other sources</i>	

7. Have you ever submitted this project idea to any other funders?

- If yes, who are they? Please advise on the status

This concept note (not exceeding four (04) A4 pages excluding relevant appendices) should be submitted to thuy.nguyen@dfanet.ie by 13.00 hrs. 19 March 2021.