



---

Ambasáid na hÉireann | Vítneam  
Embassy of Ireland | Vietnam  
Đại sứ quán Ireland | Việt Nam

## CONCEPT NOTE

### Vietnam Ireland Bilateral Education Exchange (VIBE)

Applicants for funding under the VIBE programme are requested to prepare a concept note to introduce the objectives, expected results and intended approach of the proposed project. The Embassy will assess the concept note against its alignment with Ireland's Strategy in Vietnam, the impact of the proposed work and the capacity of the organization to achieve results.

The concept should contain the following information:

#### 1. Title of the project

- Lead Vietnamese partner & contact details
- Lead Irish partner & contact details

#### 2. Rationale -Why the proposed intervention is important and relevant

- What needs have been identified and how does the proposal and partnership address those needs?

#### 3. Impact- What does the project aim to accomplish?

- What are the main objectives, key deliverables, anticipated outcomes and results?

#### 4. Approach- How will the objectives be achieved?

- Description of the proposed approach
- Project duration and proposed timeframe for implementation (starting in fourth quarter of 2020)
- How will resources, human resources, networks, knowledge be mobilized?
- Are there other stakeholders that the project will engage to achieve its objectives?

**5. What is the current status of the cooperation between the two institutions and the added value of the proposed partnership?**

- Briefly describe the existing status of the working relationship between the Irish and Vietnamese institutions. How have the two partners been interacting/cooperating?
- What experience are partners drawing on to implement the project? What similar work have the partners carried out in the past?
- How do the partners complement each other? What is the added value of the proposed partnership?

**6. Sustainability**

- Briefly describe the plan to sustain/expand/utilize the project outcome, beyond the period of Embassy funding (which is maximum 15 months).

**7. What is the preliminary budget (€)?**

<b>Project budget</b>	
<i>Fund requested from Embassy of Ireland</i>	
<i>Contribution from Vietnamese partner</i>	
<i>Contribution from Irish partner</i>	
<i>Funding from other sources</i>	

**8. Have you ever submitted this project idea to any other funders?**

- If yes, who are they? Please advise on the status

*This concept note (should not exceed four (04) A4 pages excluding relevant appendices) should be submitted to [vuthiminh.thuy@dfanet.ie](mailto:vuthiminh.thuy@dfanet.ie).*

*The concept note must be accompanied by a letter from an authorized person (e.g. Head of International Affairs, Head of relevant School/Faculty/Department) in the Irish institution confirming commitment for collaboration.*