



CONCEPT NOTE

Fund for Ireland Vietnam Alumni and Academics (FIVAA)

Applicants for funding under the FIVAA , funded by the Embassy of Ireland, are requested to prepare a concept note to introduce the objectives, expected results and intended approach of the proposed project. The Embassy will assess the concept note based on its alignment with Ireland’s Strategy in Vietnam, the added value of the proposed work, the capacity of the individual/team to achieve results and the proposed budget and timeframe.

The concept will serve as a basis for assessment and possible further discussion with the Embassy, and should answer the following questions:

1. Title of Project:

Applicants:

- Lead Alumni/Academics name, year of graduation in Ireland/year of project under Vietnam Ireland Bilateral Education Exchange (VIBE) and contact details
- Member Alumni/Academics name

2. What does the project aim to accomplish? (Objectives)

- What are the main objectives, anticipated outcomes and results?

3. How will the objectives be achieved?

- Description of proposed approach.
- Project duration and tentative time-table for execution (starting in third quarter of 2020)
- How will resources, human resources, networks, knowledge be mobilized?
- Are there other stakeholders that the project will engage to achieve the objective?
- Highlight any innovation the project is introducing?

4. Sustainability

- Briefly describe the plan to sustain/expand/utilize the project outcome, beyond the period of the Embassy’s funding

5. What is the preliminary budget (€)?

Project budget	
<i>Fund requested from Embassy of Ireland</i>	
<i>Funding from other sources</i>	

6. Have you ever submitted this project idea to any other funders?

- If yes, who are they? Please advise on the status

This concept note (should not exceed four (04) A4 pages excluding relevant appendices) should be submitted to duyen.nguyen@dfanet.ie by 12.00 hrs. Friday 27th March 2020.